

## CHECKLIST FOR SELLERS

Make sure that buyers looking at your home are left with the best possible impression. Here is an easy checklist to get you started:

### First Impressions/General:

- House in good repair
- House number easy to read
- Eavestroughs, down spouts and soffits in good repair
- Garage/car port clean and tidy
- Litter picked up
- Cracked or broken window panes replaced

### First Impressions/Summer:

- Lawns cut and raked
- Hedges cut and trimmed
- Garden weeded and edged

### First Impressions/Winter:

- Snow and ice cleared from walks
- Sidewalks sanded and salted
- Boot tray inside front door

### At the Front Door:

- Doorbell works
- Door hardware in good repair
- Porch and foyer clean and tidy
- Fresh air in house

### Interior Maintenance:

- Chipped plaster repaired
- Chipped paint touched up
- Doors and cupboards latch properly
- Leaky taps and toilets repaired
- Burned out light bulbs replaced
- Squeaky doors oiled

### Kitchen:

- Sinks and taps cleaned and polished
- Appliances cleaned
- Countertops neat and polished
- Inside of cupboards and cabinets clean and neat, not overcrowded
- Small appliances put away

### Bathroom:

- Mirrors, fixtures and taps cleaned and polished
- Leaky taps and toilets repaired
- Seals around tubs and basins in good repair
- Floors cleaned, garbage containers empty
- Inside of closets and cupboards clean and neat
- Towels clean and matching
- Countertops free of personal care items

### Create a Buying Atmosphere:

- All lights turned on
- Air conditioner turned on in warm weather
- Fireplace lit in cooler weather
- Closets neat and tidy
- Halls and stairs cleaned
- Drapes opened during daylight
- Background music playing quietly
- Carpets freshly vacuumed
- Fresh flowers in various rooms

### Pets:

- Pets contained or absent during the showing

### Valuables:

- Jewellery and valuables locked safely away or taken with you
- Valuable property, such as art, vases and figurines out of reach, out of sight or locked away